

**Wasa Volunteer Fire Prevention and Suppression Meeting**

**Date: OCTOBER 12, 2023 at 3:00 pm**

**MINUTES**

Location: Sharon's place

Attending: Mike, Sharon, Bill, Lyle, Darcy, Kathy on the phone

Regrets: Jane

Recorder: Kathy

Chair, Bill called the meeting to order at 3;20

**1. Adoption of Agenda**

Move to adopt agenda by Sharon

Seconded by Lyle

Carried

**2. Reading of Minutes from August 31, 2023**

Move to adopt minutes by Sharon

Seconded by Lyle

Carried

NOTE: Meeting scheduled for September 15 was cancelled because the deadline was extended for the Small Community Wildfire Readiness Grant so it was no longer urgent to hold that meeting at that time.

**3. FINANCIAL REPORT**

**NEW TRANSACTIONS**

**DEPOSITS**

<b>Deposit #</b>	<b>Date</b>	<b>Amount</b>	<b>Description</b>
25	September 20, 2023	1430.00	ch#008 from Kathy McCauley for sale of 2 sprinklers \$380.00 ch#55 from Pancake Breakfast Committee for \$1050.00. Add to Donations & Fundraising

**EXPENSES**

<b>Ch #</b>	<b>Date</b>	<b>Amount</b>	<b>Description</b>
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79	Sept 1, 2023	95.84	Reimbursement to Kathy McCauley for lunch for First Aid training June 24. Take from Equipment & Training #19,234
80	Sept 1, 2023	293.39	Reimbursement to Kathy McCauley for Firesmart tablecloth. Take from Donations and Fundraising then return the money when RDEK reimburses us.
81	Sept 1, 2023	600.00	Reimbursement to Kathy McCauley for deposit on services of graphic designer for interp signs. Take from Demonstration Site \$18,287
82	Sept 1, 2023	962.55	To Kootenay Truck and Saw for equipment. Take from CBT #19,234 Equipment and Training
83	Sept 6, 2023	22.40	To Kootenay Kwik Print for printing proofs of interp signs. Take from Demonstration Site #18,287
84	Sept 8, 2023	73.00	To ICBC for insurance for water trailer. Take from Donations and Fundraising.
85	Sept 26, 2023	67.20	To Wolfpack Signs. Invoice #138621 for printing poster to judge if scale for signs is correct for the location. Take from Demo Site #18,287

**Bank Statement Date: August 31, 2023**

**Balance \$26,097.55**

**Account breakdowns as of October 12, 2023**

Firesmart Canada 2023	226.02
CBT 2021 Firesmart kiosk	163.95
CBT 2022 Firesmart Demo site	13,948.05
CBT Equipment & Training #19,234	1915.35
Donations and Fundraising:	3570.19
REDI Security Grant #616 012	4526.00
<b>SUBTOTAL</b>	<b>\$25,413.17</b>

Petty Cash: 100.00

**TOTAL \$25,513.17**

Move that financial report be accepted by Kathy, treasurer.

Seconded by Sharon.

Carried

**4. FUNDRAISING**

- a. **CBT Wasa Fire Equipment and Training Project #19,234.** Leah at CBT has agreed to extend the completion date to Dec 31, 2023.

Ladder and lights still in the works. Estimated costs for additional expenses are: saw 1200, ladder 300, and flood lights 400.

- b. **ReDi (Resident Directed) grant** application for security system and preparation of wall to hang metal storage cabinets.

Mel from Kootenay Security Services called Kathy to confirm price. He can provide the blue light, protective box, and howler for price first quoted so Kathy said to go ahead and order the parts. Mel said that unfortunately, we will not be able to have an alarm alert sent to one of our phones without a phone line to the building. He said we'd have to pay for Shaw or Telus to bring the line over from the hall and pay not only installation but also a monthly fee. Kathy will ask Mel about another light and howler installed on the other side of the building.

Date when Terry M can start wall is still undetermined. We need to consider installation of electrical wiring behind wall.

**d. Pancake Breakfast July 29.**

We received cheque for \$1050.00 which was deposited September 20, Deposit #25. Money will be added to Donations and Fundraising.

**e. CBT Small Community Wildfire Readiness Support Program Deadline for application Nov 30, 2023**

This particular funding program supports planning so Kathy approached CBT to ask for more information. One of the contractors recommended by CBT advisor Tove was Travis Abbey, with whom we have worked successfully in the past. She sent him a query to which he responded with an outline of what he could do for us.

On Oct 12, Mike had phone conversation with Larry Leonards of Lardeau 250-353-1494 who explained what they have set up in their town. He suggested we drive over and take a tour because Lardeau is a small community (comparable to Wasa) with a system in place from which we could get ideas that may be applicable to us. This is something to consider in the spring and we could include it with our grant application.

Move to forge ahead with application to CBT using Travis as contractor by Lyle  
Seconded by Sharon  
Carried

Lyle is going to inquire if BC Parks would allow us to store a trailer in their yard.

**5. Kiosk and FireSmart Demonstration Site (final report must be submitted by November 30 2023)**

- Interpretive signage: final drafts completed and approved by Firesmart and by CBT. Production by Wolfpack Signs. Cost will be around \$1200.
- Final bill received from Barbara Schramm, graphic artist, was \$1869.00 Invoice #3081. Move to pay with Ch#86 by Mike.  
Seconded by Sharon.  
Carried
- Installation of signs scheduled for week of Oct 16 by Dave Zevik, retired BC Parks contractor. Cost will be around \$2000.00
- Mike talked to Bruce Walkey about building a “book house” for our Firesmart brochures. Move to contract Bruce for book house for \$500 max by Sharon  
Seconded by Darcy  
Carried
- Cleanup of Demo Site: Reeve Bateman has hauled away 8 loads of needles. Reeve may as well keep going w cleanup because we have the money. Mike will find out if Wildfire will do a training burn in the spring.
- Mike and Lyle will look into source of a hard plastic bench. There may not be enough time.

## **6. OPERATIONS AND EQUIPMENT**

- Gutters and snow stops - Darcy is providing this at cost and will install for us. He will let us know final prices and we will pay him out of Donations and Fundraising Account.
- water trailer will be put to bed by mid-October by Ops committee. It may be needed to mix concrete for installation of signs.

## **7. WILDFIRE HAZARD ON CROWN LAND AROUND WASA**

- Mike update - hand treatment south of Wasa will be first. No more details available.

## **8. Wasa chipper Day October 10**

10 people signed up.

## **10. OTHER BUSINESS**

- RDEK Volunteer Recognition Event on evening of Nov 14th.
- Redi grant coming up in Jan so we will ask for metal cabinets.
- We are sad to say Goodbye to Darcy who is moving to Nanaimo. Good luck, Darcy! We'll miss you. Darcy would like to help us with pancake breakfast next year!

## **11. NEXT MEETING DATE TBA, likely not until spring.**

## **12. ADJOURNMENT at 4:40**